



## Primary Healthcare

Located at 400 Stanley Street in Fall River, the Family HealthCare Center at SSTAR has expanded to a family medicine model, serving all people from infancy through adulthood. Most of our patients have encountered obstacles to care or personal situations that have required supportive services. We provide primary healthcare, preventative medicine, education and supportive services for all individuals. Our specialized services include infectious diseases including the treatment of HIV/AIDS and Hepatitis C. Services are provided regardless of an ability to pay. Bi-lingual staff is available.

### Hours of Operation

Monday, Tuesday & Thursday - 8:30am to 6:30pm / Wednesday & Friday - 8:30am to 4:30pm

## HEALTH CENTER MANAGER

- **Job Location:** Fall River, MA
- **Job Level:** Management
- **Level of Education:** Master's Degree
- **Job Type:** Full-Time/Regular
- **Date Updated:** January 15, 2018
- **Years of Experience:** 5 - 7 Years
- **Starting Date:** ASAP

### Specific Responsibilities

1. Provides programmatic direction and overall management of services of a Federally Qualified Community Health Center
2. Guides the organization's response to health care reform such as payment reform and ACO initiatives
3. Recruits and supervises senior Health Center staff.
4. Prepares grant applications.
5. Develops and monitors program budgets for Health Center services.
6. Works with agency leadership and Health Center staff to develop performance improvements objectives for Health Center.
7. Ensures Health Center compliance with state and federal regulations, contractual requirements, and internal SSTAR policies and procedures.
8. Monitors Health Center billing practices and procedures to maximize revenue and cash flow.
9. Provides consultation and training to Health Center staff around regulatory and contractual requirements associated with coding, billing, and other administrative functions.
10. Serves as a member of SSTAR Leadership Team, Risk Management Committee, Medical Services Quality Council, and other relevant agency groups.
11. Serves as Health Center liaison to SSTAR administrative departments.

12. Represents SSTAR Health Center at statewide meetings related to Community Health Centers, including those related to the ACO initiative and MA health care reform.
13. Explores opportunities for expansion of primary healthcare services under the SSTAR umbrella.
14. Other duties as required.

#### Qualifications

Minimum of five years' experience in senior position in a community health center setting; demonstrated leadership ability and success in primary healthcare program development; strong written and verbal communication skills. MSN preferred.

#### Benefits:

Medical, Dental, Vision, Company paid Short Term Disability insurance and Life Insurance, 403B Plan, Pet Insurance, a generous time off accrual system.

To apply for this position, please go to [www.sstar.org](http://www.sstar.org) to fill out an online application.