



IN-HOUSE JOB POSTING

DENTAL ASSISTANT

September 26, 2017

Full-time position; available immediately. Excellent benefit package. Responsibilities include: Assisting the Dentist(s) and Dental Hygienist(s) in the direct provision of primary care dental services to patients; sterilization, preparation and inventory control of dental instruments and supplies; data entry, assembling patient charts, patient registration, billing, verification of dental insurance, customer service and inventory control. Strong organizational skills and multi-tasking ability required. Certification strongly preferred. Tri-County Community Action Agency is an Equal Opportunity Employer.

APPLICATION PROCESS: Cover letter and resume due to Tri-County Community Action Agency at apply@tricountyri.org; fax to 401-351-6611; mail to Tri-County Community Action Agency, 1126 Hartford Avenue, Suite 201, Johnston, RI 02919.

Tri-County Community Action Agency is an Equal Opportunity and Affirmative Action Employer. Tri-County does not discriminate in employment practices on the basis of race, color, sex, religion, age, national origin, sexual orientation, gender identity or veterans' status.