



**Employment Opportunity**

**Quality Analytics Manager**

**Full-Time**

**Posted: 10/5/18**

**JOB DESCRIPTION:** The Quality Analytics Manager is responsible for the management and implementation of Tri-County's transformative operational initiatives focused on data analytics, advanced healthcare data reporting, population health, and clinical quality measures. This position will partner with clinical, operational, and financial departments within Tri-County CAA to identify, analyze, coach and execute new and existing analytical and operational quality improvement initiatives, with a focus on accurate data reporting of results. The Quality Analytics Manager will be the primary driver of Tri-County's data analytics and population health technology usage, including designing electronic health record reports, producing needed reports in collaboration with support staff, drawing insights from data modeling and analyses, and collaborating with partner agencies to produce needed reporting. The Quality Analytics Manager will be a major contributor to the success of Tri-County's participation in the Integrated Health Partners Accountable Entity, by coordinating data and quality operations between the Health Center and the Accountable Entity. This position will generate and implement high-value recommendations to support Tri-County's policy, systems and new and emerging programs. This position will coordinate her/his work closely with other program staff and community partners. Additional job responsibilities include, but are not limited to: Conduct business or project needs assessments, extract data, develop reports, apply statistical analysis and interpret results to drive performance improvement, leveraging a variety of tools; Assist management with quality improvement and reporting (i.e., NCQA, PCMH, Meaningful Use, HEDIS, UDS, and HRSA); Process, analyze and submit reporting to internal and external sources; Create actionable data utilizing tools to improve quality and reduce total cost of care; Manage and analyze data tools and reports to ensure accuracy and actively participate in and provide feedback about meetings and/or conference calls with NextGen, Eagle Dream, NHPRI 360, OPTUM Portal, United Health Care and others; Identify areas for process improvement for maximum data accuracy and work with training staff on developing workflows for end users; Interpret and analyze data to identify trends and causative factors, perform root cause analysis, and determine opportunities for improvement; Manage data requests for internal and external projects;.

**JOB QUALIFICATIONS:** Bachelors' Degree in health administration, analytics, or related field required; master's degree preferred; Two (2) to Four (4) years of experience working within population health management, data analytics, and community health centers; Strong organizational and project management skills including development of project plan, goals, timelines and outcome measurement; Demonstrated experience in analytics development for a health care provider, health plan or accountable care organization inclusive of experience working in healthcare provider analytics related to managed care contracting, population health management, clinical or financial decision support; Relevant experience conducting program evaluation and lean process with key performance indicators integration; Experience with relational databases and knowledge of query tools; Ability to present population health and health care data in a manner that supports decision making; Proficiency in Electronic Health Records, NextGen preferred, and Population Health Analytics and similar tools; Advanced knowledge of analytical tools; Advanced knowledge of data visualization and BI platforms; Advanced knowledge of healthcare data and analytics (e.g., CPT/HCPS, ICD9/ICD10, Revenue Codes, E&M, Risk Scores and Shared Savings); Intermediate knowledge of insurers and payment methodology (e.g., APC, RVU, PPS); Excellent verbal and written communication skills; Ability to function effectively within an emerging environment and to meet deadlines and reprioritize as necessary; Experience in handling multiple projects and deliverables within deadlines; Experience working with multi-disciplinary teams and stakeholders; Commitment to continuous learning and improvement.

**APPLICATION PROCESS:** Send cover letter and resume to [apply@tricountyri.org](mailto:apply@tricountyri.org) or fax to HR at 1-855-372-4016 or mail to: Tri-County Community Action Agency: 1126 Hartford Avenue, Johnston, RI 02919.

**Tri-County Community Action Agency is an Equal Opportunity and Affirmative Action Employer. Tri-County is committed to treating all applicants and employees fairly based on their abilities, achievements, and experience without regard to race, color, national origin, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or any other classification protected by law.**